

F.No. 43-2/2007-Hort.Unit III (i)
Government of India
Ministry of Agriculture
Department of Agriculture & Cooperation

Krishi Bhawan, New Delhi
Dated 14/2/2008

To

The Secretary,
All State Govts. /U.T. Administrations,
Department of Horticulture / Agriculture;
The Secretary,
Department of Agricultural Research & Education/ D.G.-ICAR;
The Vice Chancellor,
State Agriculture Universities/ Central Agriculture Universities;
The Director,
All recognised Research Institutes.

Subject: - Recruitment by deputation (including short-term contract) basis to the posts of
Central Institute of Horticulture, Medzifema, Nagaland.

I am directed to say that it is proposed to fill up the **following posts** in the Central Institute of Horticulture, Medzifema, Nagaland on **deputation (including short-term contract) basis**. The officers under the Central/State Governments/ Union Territories/Agricultural Universities/Recognized Research Institutes / Indian Council of Agricultural Research including its Research Institutions are eligible to apply for the posts mentioned at serial numbers one (1) to five (5) and eight (8) to ten (10) while for the posts of **Administrative Officer** and the **Personal Assistant** to the Director mentioned at serial number six (6) & seven (7), the officers under the Central /State Government /Union Territories only are eligible to apply:-

1. **Horticultural Specialists:** (General Central Service, Group 'A' Gazetted, Non-Ministerial)

No. of Posts: 2 (Two)

Pay Scale: Rs.10000-325-15200

- (a)
 - (i) Holding analogous post on regular basis in the parent cadre/department; or
 - (ii) with 5 years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.8000-13000 or equivalent in the parent cadre/department, and

(b) Possessing the educational qualifications and experience as under:-

- (i) Master's Degree in Agriculture with specialization in Horticulture or M.Sc. (Hort.) followed by a PhD in Horticulture of a recognized University or equivalent.
- (ii) 5 years' experience in the field of Horticultural Development/ Research.

Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed 4 years. The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications.

2. **Post Harvest Technologist:** (General Central Service, Group 'A' Gazetted, Non-Ministerial)

No. of Posts: 1 (One)

Pay Scale: Rs.10000-325-15200

- (a)
 - (i) Holding analogous post on regular basis in the parent cadre/department; or
 - (ii) With 5 years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.8000-13500 or equivalent in the parent cadre/department, and

(b) Possessing the educational qualifications and experience as under:-

- (i) Master's Degree in Horticulture/Post Harvest Technology/ Agriculture with specialization in Post Harvest Management of a of a recognized University or equivalent.
- (ii) 5 years' experience in Post Harvest Management in the field of Horticultural of Agriculture.

Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed 4 years. The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications.

3. **Marketing Specialist:** (General Central Service, Group 'A' Gazetted, Non-Ministerial)

No. of Posts: 1 (One)

Pay Scale: Rs.10000-325-15200

- (a) (i) Holding analogous post on regular basis in the parent cadre/department; or
(ii) With 5 years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.8000-13500 or equivalent in the parent cadre/department, and
- (b) Possessing the educational qualifications and experience as under:-
- (i) Master of Business Administration of a recognized University or equivalent.
- (ii) 5 years' experience in the field of Horticulture Development / Agriculture Marketing/Agriculture Economics in a public or private institution/organization with reference to marketing of agricultural / Horticultural produce.

Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed 4 years. The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications.

4. **Assistant Horticultural Specialist:** (General Central Service, Group 'A' Gazetted, Non-Ministerial)

No. of Posts: 3 (Three)

Pay Scale: Rs.8000-275-13500

- (a) (i) Holding analogous post on regular basis in the parent cadre/department; or
(ii) With 5 years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.6500-10500 or equivalent in the parent cadre/department, and

- (b) Possessing the educational qualifications and experience as under:-
- (i) Master's Degree in Agriculture with specialization in Horticulture or M.Sc. (Hort.) of a recognized University or equivalent.
 - (ii) 3 years' experience in the field of Horticultural Development /Research

Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed 3 years. The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications.

5. **Senior Farm Manager:** (General Central Service, Group 'A' Gazetted, Non-Ministerial)

No. of Posts: 1 (One)

Pay Scale: Rs.8000-275-13500

- (a) (i) Holding analogous post on regular basis in the parent cadre/department; or
- (ii) With 5 years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.6500-10500 or equivalent in the parent cadre/department, and

- (b) Possessing the educational qualifications and experience as under:-
- (i) Degree in Horticulture/Agriculture with specialization in Horticulture of a recognized University or equivalent.
 - (ii) 3 years' experience in the management of Horticultural or Agricultural farms.

Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed 3 years. The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications.

6. **Administrative Officer:** (General Central Service, Group 'A' Gazetted, Non-Ministerial)

No. of Posts: 1 (One)

Pay Scale: Rs.8000-275-13500

- (a) (i) Holding analogous post on regular basis in the parent cadre/department; or
(ii) With 5 years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.6500-10500 or equivalent in the parent cadre/department, and
- (b) Possessing the educational qualifications and experience as under:-
- (i) Degree of a recognized University or equivalent.
(ii) 3 years' experience in the Administration / Establishment and Accounts work.

Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed 3 years. The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications.

7. **Personal Assistant to Director:**
(General Central Service, Group 'B' Non-Gazetted, Non-Ministerial)

No. of Posts: 1 (One)

Pay Scale: Rs.5500-175-9000

- (a) (i) Holding analogous post on regular basis in the Stenographer Grade-I in the parent cadre/department; or
(ii) With 3 years' service as a Stenographer in the Stenographer grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.5000-8000 or equivalent in the parent / department

Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed 3 years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of applications.

8. **Senior Technical Assistants:**

(General Central Service, Group 'C' Non Gazetted, Non-Ministerial)

No. of Posts: 2 (Two)

Pay Scale: Rs.5000-150-8000

- (a) (i) Holding analogous post on regular basis in the parent cadre/department; or
(ii) With 3 years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.4500-7000 or equivalent in the parent cadre/department, and
- (b) Possessing the educational qualifications and experience as under:-
- (i) Degree in Horticulture/Agriculture of a recognized University or equivalent.
(ii) 1 years' experience in the field of Horticultural or Agricultural Development / Extension / Planning / Marketing / Research.

Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed 4 years. The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications.

9. **Field Assistant:** (General Central Service, Group 'C' Non-Gazetted, Non-Ministerial)

No. of Posts: 2 (Two)

Pay Scale: Rs.4000-100-6000

- (a)
 - (i) Holding analogous post on regular basis in the parent cadre/department; or
 - (ii) With 5 years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.3200-4900 or equivalent in the parent cadre/department, and
- (b) Possessing the educational qualifications and experience as under:-
 - (i) Bachelor's Degree in any subject or Diploma in Agriculture/Horticulture of a recognized University/Institution or equivalent.

Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed 4 years. The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications.

10. **Stenographer:** (General Central Service, Group 'C' Non-Gazetted, Non-Ministerial)

No. of Posts: 2 (Two)

Pay Scale: Rs.4000-100-6000

- (a)
 - (i) Holding analogous post on regular basis in the parent cadre/department; or
 - (ii) With 8 years' service in post in the scale of pay of Rs.3050-4590.
- (b) Possessing the educational qualifications and experience as under:-
 - (i) 10th Class pass or equivalent with 80 w.p.m in shorthand and 40 w.p.m in typewriting.

Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed 4 years. The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications.

2. The crucial date for determining the eligibility will be the last date of receipt of applications.
3. The persons who have applied for any of the above posts in response to this Department's circular dated 28.5.2007 or advertisement appeared in the Employment News dated 14-20 July and 11-17 August, 2007 need not apply again.
4. The officer selected on 'deputation' basis will have the option to draw his grade pay plus deputation duty allowance or to have his pay fixed in the scale of pay of the post in accordance with the DOPT OM No.2/8/97-Estt. (Pay-II) dated 11.3.1998 as amended from time to time.
5. It is specifically mentioned that **the candidates who apply for the posts will not be allowed to withdraw their candidature subsequently.**
6. It is requested that application (in duplicate) in the proforma attached herewith, from suitable and willing officials who are eligible and can be spared immediately in the event of their selection, may kindly be forwarded to Deputy Commissioner (Hort.) (Room No.440, Krishi Bhawan, New Delhi) in this Department along with their complete and up-to-date CR dossiers **within 45 days** from the date of publication of this advertisement. While forwarding the applications, it may be verified/certified that the particulars furnished by the officers are correct and that no vigilance case is either pending or contemplated against them and no major/minor penalty has been imposed on them during their past service. **Applications which are not in the prescribed format and are not received within the stipulated period or are not accompanied with complete and up to-date CR dossiers, Vigilance Clearance, Integrity Certificate or statement showing major/minor penalty, if any, imposed on the officer during past service are liable to be rejected.**
7. **It is requested that the vacancies may please be circulated amongst all the Departments of the State Government /U.T., State Recognized Research Institutes.**

Yours faithfully,

(Rajiv Jain)
Section Officer (Hort.IV)

Copy forwarded to:

1. All Ministries / Departments of the Government of India. **It is requested that the vacancies may please be given wide publicity amongst all their Subordinate and Attached offices and Recognized Research Institutes under their administrative control.**
2. Prime Minister's Office, South Block, New Delhi.
3. Cabinet Secretariat, New Delhi.
4. Election Commission, Nirvachan Sadan, New Delhi.
5. Union Public Service Commission, Shahjahan Road, New Delhi.
6. Planning Commission, Yojna Bhavan, New Delhi.
7. All Officers/Section/Units of the Department of Agriculture & Cooperation (Applications should be forwarded through the cadre controlling authority i.e. concerned Estt. Section as the case may be).
8. In-charge, Secretary, Assistance Cell (10 copies), Department of Agriculture & Cooperation
9. Facilitation Centre, Department of Agriculture & Cooperation
10. All attached / Sub-ordinate offices of the Department of Agriculture & Cooperation
11. Deputy Commissioner (Reddy) and Officer on Special Duty, Central Institute of Horticulture, Nagaland.
12. **Sr. Technical Director, National Informatic Centre, Krishi Bhawan, New Delhi. It is requested that the vacancies may please be displayed at the website of DAC**
13. Guard file/ spare copies (10)

PROFORMA

1. Name and Address
(In Block Letters)
2. Date of Birth
(In Christian era)
3. Date of retirement under Central/ State Government Rules
4. Educational Qualifications
5. Whether educational and other qualifications required for the post are satisfied.
(If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)

| | |
|------------------------------------|---|
| Qualifications/experience required | Qualifications/experience Possessed by the officer |
|------------------------------------|---|

ESSENTIAL:- (1)
(2)
(3)
DESIRABLE:- (1)
(2)
(3)

6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
7. Details of Employment, in the chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

| Office/Instn./Orgn. | Post held | From | To | Scale of pay and basic pay | Nature of duties (in detail) |
|---------------------|-----------|------|----|----------------------------|------------------------------|
| | | | | | |

8. Nature of present employment i.e., ad-hoc or temporary or Quasi-permanent or permanent.
9. In case the present employment is held / on Deputation contract basis, please state.
 - a) The date of initial appointment
 - b) Period of appointment on deputation/contract
 - c) Name of the parent office/organization to which you belong
10. Additional details about present employment.
Please state whether working under (indicate the name of your employer against the relevant column)

- a) Central Government
- b) State Government
- c) Autonomous Organizations
- d) Government Undertaking
- e) Universities
- f) Others

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.

12. Are you in the Revised Scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

13. Total emoluments per month, now drawn.

14. Additional information, if any, which you would like to mention in support of your suitability for the post.

(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the vacancy circular/ advertisement)

(Note: Enclose a separate sheet, if the space is insufficient).

15. Please state whether you are applying for deputation (ISTC)/ Absorption / Re-employment basis. (Officers under Central/State Governments are only eligible for "Absorption". Candidates of Non-Government organizations are eligible only for short-term contract).

16. Whether belongs to SC/ST.

17. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/ Scholarships/Official appreciation (iii) Affiliation with the professional bodies /institution/ societies and (iv) Any other information.

(Note: Enclose a separate sheet if the space is insufficient).

I have carefully gone through the vacancy circular / advertisement and I am well aware that the curriculum vitae duly support by documents submitted by me will also be assessed by the selection committee at the time of selection for the post.

Date:

Signature of Candidate

Address

Countersigned

.....

(Employer with seal)